

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525
203-397-4811



Dr. John J. Brady
Superintendent of Schools

Sheila F. Wycinowski
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Director of Pupil Services

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Coordinator
of Pupil Services

Jack B. Levine
Director of Finance
& Administration

Jim Saisa
Director of Facilities

REQUEST FOR QUALIFICATIONS

Amity Regional School District No. 5 is soliciting a Request For Qualifications (RFQ) from qualified vendors to develop, engineer, and implement energy conservation and an energy management project at Amity High School, 25 Newton Rd, Woodbridge, CT 06525.

1. Amity Regional School District No. 5 is seeking a qualified vendor to identify and develop conservation initiatives, design and package solutions that incorporate turn-key implementation. The turn-key design and implementation of energy conservation solutions shall include all engineering analysis, design solutions, all required permitting, materials, direct labor, proper disposal and manifestation of existing equipment in accordance with State of Connecticut regulations. Bidders must guarantee that all materials and the installed design will satisfy current building/fire/safety and ANSI/ASHRAE/IESNA Codes of the State of Connecticut and local authorities.

In addition, the qualified vendor will be responsible for installing, operating, and maintaining real-time metering systems at the Amity Regional High School for the purposes of collecting, providing, and reporting energy consumption and savings results from the lighting project during the project financing term or a minimum of (3) years.

2. Evaluation Criteria (and relative weighting %) will include:
 - a. Recommended Technical Lighting Retrofit Solutions (60%). Amity Regional School District No. 5 recognizes that Bidders may recommend a variety of energy conservation lighting retrofit and fixture replacement solutions for the purposes of reducing energy consumptions. These solutions may use different retrofit replacements, new fixture replacements, lighting control solutions, etc. Each solution may also result in varying levels of conservation incentives and subsidies from the Connecticut Energy Efficiency Fund and the United Illuminating Company as well as overall project costs. For additional information on the eligibility of the incentive and financing, please contact Michael Stein from the United Illuminating Company at 203-499-2027. Amity Regional School District No. 5 will evaluate the recommended technical solutions based upon overall costs, available subsidies, lifecycle costs over a 10 to 15 year period including long term capital replacement costs, equipment warranties, and going forward maintenance costs to determine the most cost effective program.
 - b. Energy Verification (20%). Amity Regional School District # 5 intends to use the (1) verification and validation of ongoing energy savings resulting from the lighting retrofit project, (2) procurement of competitive electricity when available to retail consumers, and (3) participation on load curtailment and load management programs. Amity Regional School District No. 5 strongly recommends that the vendor provides concise financial reports that document energy savings from the proposed lighting retrofit project in formats that show both consumption and dollar savings on an ongoing basis (monthly). Bidders should incorporate the costs of providing these services over the proposed project-financing period (see c. below).
 - c. Vendor References (20%). Bidders must provided a minimum of three municipal references and must demonstrate that they are qualified in the following areas; (1) qualified vendor under CT

conservation programs, (2) performed similar projects at a minimum of three municipalities in the past two years, and (3) have implemented and provided real-time metering and verification services to a minimum of three municipalities during the past two years and are currently providing these services.

3. The RFQ process will be followed by a RFP, **only for qualified vendors**. Please see attached timeline for guidance. Please forward questions, in writing, to Jim Saisa, Director of Facilities, at jim.saisa@reg5.k12.ct.us. Mr. Saisa will answer the question in writing and forward to all parties receiving a RFQ package. Sealed proposals will be due by Monday, February 7, 2011, at 2:00 P.M. The sealed envelopes must be marked "Energy Project" and addressed to Jack Levine, Director of Finance and Administration, Amity Regional School District No. 5, 25 Newton Road, Woodbridge, CT 06525.